

FAX COVER SHEET

TO: NW Momentum Health Partners
FAX #: 360.786.8751
FROM:

PAGES:
DATE:
RE: SNF Checklist

Please check where applicable. All items that are checked, require supporting documentation.
All documentation must be included with this fax.

1. Timing of patient's physical arrival at the skilled nursing facility

- a. Arrived during traditional business hours (Monday - Friday, 8 a.m. - 5 p.m.), non-holiday
- b. Arrived during the week (Monday -Friday), outside of traditional business hours (8 a.m. - 5 p.m.), non-holiday
- c. Arrived at the skilled nursing facility on a weekend or holiday

2. Warm hand-off

- Hospital or outpatient clinician (MD/DO/NP/PA/CNS/RN) provides verbal report to skilled nursing facility clinician.

3. Timely admitting exam/physical by clinician

- Timely admitting exam/physical completed by a MD/DO/NP/PA/CNS from the skilled nursing facility admitting team \leq 24 hours of the patient's arrival at the skilled nursing facility.

4. Care plan created within 48 hours of arrival

- A preliminary care plan includes: (1) a patient assessment, (2) a determination of nursing and therapy needs, (3) a tentative discharge plan (i.e., identification of barriers to discharge and expected destination after discharge), and (4) a projected discharge date. Development of preliminary discharge plan should include representation from nursing, therapy, and on-site primary care.
The preliminary care plan should be completed within 48 hours of skilled nursing facility admission.

5. Skilled nursing facility discharge notes sent to primary care provider (PCP) within 7 days of discharge

- Number of skilled nursing facility discharges where the skilled nursing facility sent discharge notes to the patient's PCP within 7 days of discharge.